

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Tuesday October 21, 2025
Time: 10:00 a.m.
Place: Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**
Engineer, Clinton County
☒ (proxy Erin George)

☒ **Jayden Scheckel**
Engineer, Jackson County
☒ (proxy Don Schwenker)

☒ **Steve Lindner**
City of DeWitt

☐ **Dennis Hart**

☒ **Russell Weber**
Engineer, Dubuque County
☒ (proxy Harley Pothoff)

☒ **Tim Vick, (Vice-Chair)**
City of Manchester
☒ (proxy Connie Behnken)

☒ **Jason Craft**
City of Clinton
☒ (proxy Matt Brooke)

☐ **Sherli Childers**
Clinton MTA Riverbend Transit

☒ **Rafe Koopman**
Delaware County Engineer
☒ (proxy Jeff Madlom)

☐ **Josh Boldt**
City of Maquoketa
☐ (proxy Diane Frandsen)

☒ **Gail Kuhle**
Regional Transit Authority
☐ (proxy Stacie Scott)

☒ **Mae Hingtgen**
ECIA Executive Director
☐ (proxy Holly McPherson)

Policy Board Members Present:

☒ **Wayne Kenniker**
Dubuque County
☒ (proxy Harley Pothoff)

☒ **Erin George**
Clinton County
☒ (proxy Todd Kinney)

☐ **Tom Messerli**
City of Maquoketa
☐ (proxy Josh Boldt)

☒ **MaryAnn Knapp**
Small Cities, Dubuque County
☐ (proxy Andy Katrichis)

☒ **Hector Torres-Cacho***
IA DOT

☒ **Don Schwenker**
Jackson County
☒ (proxy Jayden Scheckel)

☒ **Connie Behnken**
City of Manchester
☒ (proxy Tim Vick)

☒ **Scott Maddasion (Chair)**
City of Clinton
☒ (proxy Jason Craft)
☒ (proxy Matt Brooke)

☐ **Linda Gaul**
Small Cities, Delaware County
☐ (proxy Donna Boss)

☒ **Nin Flagel**
Transit Representative (RTA)

☒ **Jeff Madlom (vice-chair)**
Delaware County
☒ (proxy Rafe Koopman)

☒ **Steve Hasenmiller**
City of DeWitt
☒ (proxy Steve Lindner)

☐ **Kelley Brown**
Small Cities, Jackson County
☐ (proxy vacant)

☐ **Andrew Kida**
Small Cities, Clinton County

☒ **Mae Hingtgen**
ECIA Executive Director
☐ (proxy Holly McPherson)

Others Present: Mick Michel

Staff Present:

☒ Chandra Ravada
Transportation Director

☒ Sarah Berning
Project Services Manager

☒ Dan Fox
Senior Planner

☒ Jack Studier
Planner

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 10:01 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 10:01 a.m. Introductions were made at this time.

Review/Approve the Agenda for the Tuesday, October 21, 2025 Technical Advisory Board and Policy Board joint meeting

Motion by Weber, second by Vick from the RPA Technical Advisory Board to approve the agenda for Tuesday, October 21, 2025, RPA meeting. The motion passed unanimously.

Motion by Behnken, second by Schwenker from the RPA Policy Board to approve the agenda for Tuesday, October 21, 2025, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the amended secretarial notes from Thursday September 25, 2025 RPA Technical Advisory Board and Policy Board joint meeting

Motion by Koopman, second by Weber from the RPA Technical Advisory Board to approve the minutes and receive and file the amended secretarial notes from Thursday September 25, 2025 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by George, second by Hasenmiller from the RPA Policy Board to approve the minutes and receive and file the amended secretarial notes from Thursday September 25, 2025 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Amendment to Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP)

Motion by Schwenker, second by Behnken to open the public hearing. The motion passed unanimously. The public hearing was opened at 10:04 a.m.

Ravada stated the amendments to the TIP are as follows:

- IADOT, IA 136 Delmar to US 61; grade and pave
- Dubuque County, On Y13, from Farley to Tom Lucas Road; HMA Paved shoulder
- Dubuque County, On Flannagan Road, over creek; bridge replacement

Motion by Madlom, second by George to close the public hearing. The motion passed unanimously. The public hearing was closed at 10:07 a.m.

Motion by Koopman, second by Scheckel to recommend approval to the RPA 8 Policy Board the Amendment to Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Behnken, second by Knapp to approve the Amendment to Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Comments from the public

No comments at this time.

Other Business and Announcements

- a) RFP for Dewitt and Manchester Traffic Counts
- b) Chandra listed the people on the review committee (I didn't get the list in my notes will have to get from Chandra)
- c) Reschedule November Meeting
 - i) Chandra said that we need to reschedule the November Meeting because of Thanksgiving. He suggested 1:00 pm on November 18th as the possible date. No one objected to this time. (will need to confirm this time and send out an updated meeting invite)

Adjournment

Motion by Weber, second by Scheckel to adjourn the Tuesday, October 21, 2025, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 10:11 a.m.

Motion by George, second by Flagel to adjourn the Tuesday, October 21, 2025, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 10:11 a.m.

Respectfully,

Chandra Ravada
Transportation Director